

**DEPARTMENT OF LAND AND NATURAL RESOURCES**

**ADA TITLE II  
SELF EVALUATION and TRANSITION PLAN  
for  
PROGRAMS, SERVICES, COMMUNICATIONS, BUILDINGS AND FACILITIES**

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**DEPARTMENT OF LAND AND NATURAL RESOURCES  
ADA TITLE II SELF EVALUATION  
INTRODUCTION**

**PURPOSE AND OBJECTIVE**

This document is divided into two Parts. Part I consists of the Self-Evaluation for Programs, Services and Communications. Part II consists of the Transition Plan for Programs Services and Communications.

The regulations [28 CFR Section 35.105 (a)] require that the Department of Land and Natural Resources provide an opportunity for people with disabilities and other interested individuals or organizations to review and comment on this Self-Evaluation and encourages involvement of people with disabilities to actively participate in the planning process.

This Self-Evaluation and Transition Plan has been developed to satisfy the requirements that the Department of Land and Natural Resources comply with Title II of the ADA. The Department of Land and Natural Resources has undertaken a Self-Evaluation of its Programs, Policies and Procedures, offered to the public, to ensure that the programs including communications are accessible to persons with disabilities.

All buildings and facilities under the jurisdiction of the Department of Land and Natural Resources were surveyed, and existing architectural barriers to persons with disabilities identified in written reports. These surveys were conducted to provide the necessary information for promulgating a comprehensive Transition Plan addressed in CFR 35.150 (d).

The design standard to which all buildings and facilities under the jurisdiction of the DLNR have been evaluated and architectural barriers have been identified is the Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities (hereinafter ADAAG). The ADAAG standard has also been adopted by the State of Hawaii Architectural Access Committee under Hawaii Revised Statutes (HRS) 103-50.

The Barrier Identification Surveys, along with this Self-Evaluation of the programs and services provided by the DLNR, has been evaluated to identify those programmatic or architectural changes necessary to produce a comprehensive Transition Plan to provide access to persons with disabilities.

## **PUBLIC MEETING PURPOSE AND SCHEDULE**

Public information meetings were held in November 2001 at 6 locations in Hawaii to afford an opportunity to individuals with disabilities, their families, friends and agencies representing individuals with disabilities to meet with the DLNR staff and provide comments on the contents of the Self-Evaluation and Transition Plans.

The public informational meetings conducted by the Department of Land and Natural Resources (DLNR) related to public facilities provided and/or operated by the DLNR. The Public was invited to attend informational meetings in Kona, Hilo, Maui, Oahu and Kauai. See page 15 and Appendix H for additional information.

The Department of Land and Natural Resources "Self Evaluation and Transition Plan for compliance with the requirements of Title II of the "Americans with Disabilities Act of 1990" will be presented for "Acceptance" by the Board of Land and Natural Resources on it's meeting in late May or June 2003. Please contact the ADA Coordinator for scheduling information. For contact information see page 6.

## **SUBMISSION OF WRITTEN COMMENTS**

Comments may be submitted via mail or facsimile and must be received by Monday, May 19, 2003, 4:00 pm. Send comments to:

Clyde Y. Hosokawa, ADA Coordinator  
Department of Land and Natural Resources  
1151 Punchbowl St., Rm 310  
Honolulu, HI 96813  
Telephone: (808) 587-0303, TDD (808) 587-0303  
Facsimile: (808) 587-0311

Arrangements for auxiliary aids and services are available on request. Should you require these or other accommodations, please contact Clyde Hosokawa via telephone (808) 587-0303 voice/TDD, or e-mail to:

CLYDE.Y.HOSOKAWA@HAWAII.GOV no later than May 12, 2003.

## WHERE TO FIND COPIES OF THIS DOCUMENT

The “Draft” Self-Evaluation and Transition Plans were available for public review and inspection online at: <http://www.state.hi.us/dlnr/> or at the following locations in October through December 2003. The final edition of this document can be obtained from the DLNR ADA Coordinator (contact information provided on page 6 of this document).

### Oahu:

Aiea Public Library  
99-143 Moanalua Rd.  
Aiea, HI 96701

Kaneohe Public Library  
45-829 Kamehameha Hwy.  
Kaneohe, HI 96744

Library for the Blind &  
Physically Handicapped  
402 Kapahulu Ave.  
Honolulu, HI 96815

Hawaii State Library  
478 South King St.  
Honolulu, HI 96813

Manoa Public Library  
2716 Woodlawn Dr.  
Honolulu, HI 96822

Kahuku Public & School Library  
56-490 Kamehameha Hwy.  
Kahuku, HI 96731

Waipahu Public Library  
94-275 Mokuola St.  
Waipahu, HI 96797

Kalihi-Palama Public Library  
1325 Kalihi St.  
Honolulu, HI 96819

Wahiawa Public Library  
820 California Ave.  
Wahiawa, HI 96786

Waiialua Public Library  
67-068 Kealohanui St.  
Waiialua, HI 96792

Waianae Public Library  
85-625 Farrington Hwy.  
Waianae, HI 96792

Waikiki-Kapahula Library  
400 Kapahulu Ave.  
Honolulu, HI 96815

Kailua Public Library  
239 Kuulei Rd.  
Kailua, HI 96734

## WHERE TO FIND COPIES OF THIS DOCUMENT

### Hawaii:

Bond Memorial Public Library  
Kapaau, HI 96755

Hilo Public Library  
300 Waianuenue  
Hilo, HI 96720

Kealahou Public Library  
Kealahou, HI 96764

Kailua-Kona Public Library  
75-138 Hualalai Rd.  
Kailua, Kona, HI 96740

Honokaa Public Library  
Honokaa, HI 96727

Thelma Parker Memorial Public &  
School Library  
67-1209 Mamaloa Hwy.  
Kamuela, HI 96743-8429

Pahala Public & School Library  
Pahala, HI 96777

### Maui:

Kihei Public Library  
35 Waimahaihai St.  
Kihei, HI 96753

Wailuku Public Library  
251 High St.  
Wailuku, HI 96793

Hana Public & School Library  
Hana, HI 96713

### Lanai:

Lanai Public & School Library  
Lanai City, HI 96763

### Molokai:

Molokai Public Library  
Kaunakakai, HI 96748

### Kauai:

Kapaa Public Library  
1464 Kuhio Highway  
Kapaa, HI 96746

Lihue Public Library  
4344 Hardy St.  
Lihue, HI 96766

Waimea Public Library  
Waimea, HI 96796



## WHERE TO FIND COPIES OF THIS DOCUMENT

As a further effort to provide an opportunity for agencies and individuals to comment, the DLNR also provided copies of the “draft” document at the following locations. The “final” document will also be sent after “Acceptance” by DLNR.

Hawaii Services on Deafness  
Ohana Kokua Ano Kuli  
National Federation of the Blind of Hawaii  
Alzheimer’s Disease & Related Disorders  
Association  
Hawaii Centers for Independent Living  
Learning Disabilities Association of Hawaii

Easter Seal Hawaii  
Mental Health Association  
Protection & Advocacy Agency  
United Cerebral Palsy Association of  
Hawaii

The “final” Self-Evaluation and Transition Plan is also available in alternate formats (i.e. Braille, Large Print). Individuals requesting an alternate format and wishing to review the documents prior to the public meetings should contact the Office of the ADA Coordinator, no later than May 12, 2003

Additional information including site surveys and technical analysis with estimated costs per item on proposed actions are available by special request through the ADA Coordinator. The information is voluminous and technical so be specific by indicating the site ID number. Allow time for arrangements to be made so that the information can either be sent or made available at the DLNR District Office.

Comments submitted in written formats and those transcribed from audiocassette from the public meetings held in November 2002 is included in Appendix H.

## **NON-DISCRIMINATION STATEMENT**

In compliance with the Governor's Administrative Directive No. 97-03, dated November 5, 1997, the DLNR does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities and has established a grievance procedure to meet the requirements of the Americans with Disabilities Act.

Please refer to Appendix F for the adopted DLNR ADA Grievance Procedures and Appendix G for the ADA PUBLIC NOTICE which is posted in each division/office/agency. Hereafter, whenever the terms "division", "divisions", etc., are used, the usage is meant to include staff offices and administratively attached agencies.

## **DESIGNATION OF THE ADA COORDINATOR**

The requirement for designation of a particular employee and dissemination of information about how to locate that employee helps to ensure that individuals dealing with large agencies are able to easily find a responsible person who is familiar with the requirements of the Act and can communicate those requirements to other individuals in the agency who may be unaware of their responsibilities.

This paragraph in no way limits a public entity's obligation to ensure that all of its employees comply with the requirements of this part, but it ensures that any failure by individual employees can be promptly corrected by the designated employee.

The following person has been designated as the Department of Land and Natural Resources ADA Coordinator.

Clyde Y. Hosokawa  
1151 Punchbowl Street, Room 310  
Honolulu, Hawaii 96813

Phone: 1-(808) 587-0303 (voice/TDD)  
Fax: 1-(808) 587-0311

The ADA Coordinator for the DLNR is the point of contact for matters concerning accessibility and communication issues as they pertain to DLNR Programs and Facilities in meeting the requirements of Title II of the Americans with Disabilities Act of 1990. Specific requirements and resolution of problems may also be directed to the Respective Division/Program Heads responsible for their program compliance. A listing of Division/Program Heads is located in Appendix A.

## **PART I**

### **DEPARTMENT OF LAND AND NATURAL RESOURCES ADA TITLE II SELF-EVALUATION**

#### **1.0 SELF-EVALUATION**

This Self-Evaluation has been developed to satisfy the requirements of Title II of the ADA (28 CFR Section 35.105) which requires the Department of Land and Natural Resources to conduct a Self-Evaluation of its Programs, Policies, and Practices offered to the public, to ensure that those programs, policies, and practices are accessible to persons with disabilities.

The regulations also require that the Department of Land and Natural Resources provide an opportunity for people with disabilities and other interested individuals or organizations to review and comment on this Self-Evaluation and encourages involvement of people with disabilities to actively participate in the planning process.

## **2.0 SELF-EVALUATION PROCESS AND PRODUCTS**

Previous to this Self-Evaluation, the buildings and facilities under the jurisdiction of the Department of Land and Natural Resources were surveyed and existing architectural barriers to persons with disabilities were identified and documented in written reports. These surveys were conducted under the Self-Evaluation to provide the necessary information for promulgating a comprehensive Transition Plan required in 28 CFR 35.150 (d), which requires, at a minimum:

- To identify physical obstacles that limit the accessibility of the public entity's programs, services, or activities to people with disabilities,
- Describe the methods to be used to make the facilities accessible,
- Provide a schedule for making the access modifications; provide a yearly schedule for making modifications if the transition plan is more than one year long, and
- Indicate the public official responsible for implementation of the transition plan.

The Barrier Identification Surveys, together with this Self-Evaluation, has been reviewed to determine those programmatic or architectural changes necessary to produce a comprehensive Transition Plan to provide program access to persons with disabilities. In addition, information contained in this Self-Evaluation has been obtained through dissemination of worksheets to each Department of Land and Natural Resources program requesting they identify those programs offering goods and services to the public. The worksheets request information relating to policies and practices of the various programs offered by the Department of Land and Natural Resources. These program analysis worksheets have been reviewed and those areas of each program that do not fully meet the non-discrimination requirements of Title II of the ADA have been identified and addressed in the Transition Plan located in Part II of this document.

### **2.1 Action Steps**

#### **A. Initial Survey**

- 1) Program surveys were conducted in July/August 2002. The survey sections followed the recommended format by the ADA Title II Action Guide.
- 2) The Department of Land and Natural Resources staff responded to the surveys.
- 3) The written responses focused on responsibilities and general functions of the various division programs offered to the public.
- 4) Consultant recommendations responded directly to the written responses, identifying general requirements for activities interacting with the public.

## **B. Second Phase Inquiry**

- 1) The Department's staff has reviewed the Consultant's initial recommendations and comments as to the applicability of the Consultant's recommendations.
- 2) Consultant interviewed the lead staff with focus on detailed protocols or activities, a step-by-step analysis of the unit's interaction with the public; discussion included inquiry of staff's opinion for alternative procedures.
- 3) Detailed action steps recommended by the Consultant were reviewed with lead staff in September 2002.

## **C. Final Draft Phase**

- 1) The Department of Land and Natural Resources reviews final findings and action steps to be included in the Transition Plan - completed April 2002.
- 2) "Self Evaluation and Transition Plan" printed – April 2003.
- 3) The Board of Land and Natural Resources "accepts" recommendations – May 2003 (projected).
- 4) "Self Evaluation and Transition Plan" are working documents revised and updated as necessary with appropriate public input.
- 5) Internal Department process takes place for training and making the necessary changes to accommodate the disabled.

## 2.2 Public Meeting Purpose and Schedule

Public information meetings were held in November 2002 in Kona, Hilo, Wailuku, Lihue, and Honolulu to provide the public including individuals with disabilities an opportunity to meet with the DLNR staff and provide comments on the contents of the Self Evaluation and Transition Plan for compliance with the requirements of Title II of the Americans with Disabilities Act of 1990 as dated October 2002.

The comments received are attached to this document in Appendix H. A summary of the major comments consist of the following:

1. Proper training for DLNR's design and construction consultants to ensure proper application of the ADAAG.
2. Provide additional information in the Self Evaluation concerning Program Access.
3. Request that the DLNR make available to the public the location and status of state parks.
4. The DLNR review those agencies that conduct business on DLNR property to ensure those businesses do not discriminate.
5. Ensure the documents provided on the DLNR website are accessible and comply with Section 508.
6. Ensure training is provided to DLNR staff to ensure Program Access is achieved.
7. Provide additional verbage to those pages with maps so they can more easily be interpreted into Braille text.

## 2.3 Involvement of People with Disabilities

The Department of Land and Natural Resources contracted with Accessibility Planning & Consulting, Inc. (AP&C Inc.) an accessibility consulting firm whose staff includes persons with disabilities. AP&C Inc. also works closely with individuals and organizations representing persons with disabilities.

Public meetings were held at the following locations on the dates indicated:

November 13, 2002 Hale Hauwai Kona, Hawaii 3-5 p.m.	November 14, 2002 Hilo State Office Building Hilo, Hawaii 3-5 p.m.	November 18, 2002 Kalana Pukui Wailuku, Maui 3-5 p.m.
November 20, 2002 Lihue Civic Center Lihue, Kauai 4-6 p.m.	November 21, 2002 Ala Wai Clubhouse Honolulu, Hawaii 11 a.m.-1 p.m.	November 21, 2002 DLNR Boardroom Honolulu, Hawaii 5-6:30 p.m.

A transcript of public comments can be found in Appendix H of this document

The following organizations, businesses and individuals provided comments on the Self Evaluation at the public meetings held in November 2002:

Merce Martin	Dan Lanterman	John Hartman
Larry Scaddem	Chuck Flemming	Norita De Lima
Jean Tesmar	Ku'ulei Kilion	Christina Pilkington
Flora Rubio	Charlotte Townsend	Lunsford D. Phillips
Sheryl Nelson		



### **3.0 PROGRAMS AND SERVICES OFFERED BY THE DEPARTMENT**

The following programs and services have been addressed in this Self-Evaluation. For additional information concerning the nature of the programs and services, the official responsible for the planning, preparation and coordination of services, please contact the office of the ADA Coordinator at the address provided in this Self-Evaluation.

#### **3.1 Administration**

3.1.1 Office of the Chairperson

3.1.2 Commission on Water Resources Management (CWRM)

3.1.3 Administrative Services Office (ASO)

3.1.4 Personnel Office

3.1.5 Kaho`olawe Island Reserve Commission (KIRC)

#### **3.2 Division of Aquatic Resources (DAR)**

#### **3.3 Division of Boating & Ocean Recreation (DOBOR)**

#### **3.4 Division of Conservation and Resource Enforcement (DOCARE)**

#### **3.5 Bureau of Conveyances (BOC)**

#### **3.6 Division of Forestry and Wildlife (DOFAW)**

#### **3.7 Historic Preservation Division (HPD)**

#### **3.8 Land Division (LD)**

#### **3.9 Engineering Division (ENG)**

#### **3.10 Division of State Parks (SP)**

#### **3.11 Involvement of People with Disabilities**

## 4.0 FINDINGS AND ACTION STEPS

### 4.1 Equal Opportunity to Participate and Benefit

#### Denial of Access to Programs and Services

Title II of the ADA requires public entities to afford individuals with disabilities an opportunity to participate in its programs and services otherwise offered to the public. The following excerpted section from the Title II rules and regulations provides an overview of those requirements:

#### *ADA Section, Title II Regulations*

#### *Subpart B - General Requirements, §35.130*

*(b) (1) A public entity, in providing any aid, benefit, or service, may not, directly or through contractual, licensing, or other arrangements, on the basis of disability.*

*(i) Deny a qualified individual with a disability the opportunity to participate in or benefit from the aid, benefit, or service;*

*(ii) Afford a qualified individual with a disability an opportunity to participate in or benefit from the aid, benefit, or service that is not equal to that afforded others;*

*(iii) Provide a qualified individual with a disability with an aid, benefit, or service that is not as effective in affording equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement as that provided to others;*

*(iv) Provide different or separate aids, benefits, or services to individuals with disabilities or to any class of individuals with disabilities than is provided to others unless such action is necessary to provide qualified individuals with disabilities with aids, benefits, or services that are as effective as those provided to others;*

*(v) Aid or perpetuate discrimination against a qualified individual with a disability by providing significant assistance to an agency, organization, or person that discriminates on the basis of disability in providing any aid, benefit, or service to beneficiaries of the public entity's program;*

*(vi) Deny a qualified individual with a disability the opportunity to participate as a member of planning or advisory boards;*

*(vii) Otherwise limit a qualified individual with a disability in the enjoyment of any right, privilege, advantage, or opportunity enjoyed by others receiving the aid, benefit, or service.*

## 4.2 Reasonable Program Modifications

### 4.2.1 Building and Facilities

**Finding:** Many divisions and programs did not have an adequate response when queried as to how they would provide access to the buildings or facilities where they were located. The non-accessible features typically included the lack of accessible restrooms and signage.

**Action Step:** In order to eliminate the potential of such occurrences, the consultant will meet with division managers and provide training on the requirements of the ADA to provide their services in the most accessible fashion programmatically. An architectural barrier removal program to addresses buildings and facilities where independent access is limited is underway. The schedule for the removal of architectural barriers is outlined in the Transition Plan.

**Action Step:** The DLNR has completed a site survey of all it's buildings and facilities, the results of which are incorporated into the Part II , the Transition Plan. The Transition Plan also itemizes the costs and time frame in which all architectural barriers will be removed to achieve program access to all it's goods and services offered to the public.

### 4.2.2 Parking

**Finding:** Several instances were noted where accessible parking was not provided or the existing parking did not provide the required dimensions to meet the minimum design requirements to allow for parking by persons with disabilities.

**Action Step:** The DLNR has addressed these locations in their Transition Plan and has identified these areas as a priority in the barrier removal process.

## 4.3 Surcharges and Additional Requirements

**Finding:** There were no situations where the DLNR places surcharges on person with disabilities for aid, benefits or services provided by the division.

## 4.4 Contracting with External Organizations

**Finding:** There was no evidence of discriminatory language found in those document reviewed.

## 4.5 Procurement Contracts

**Finding:** There were no situations where the DLNR places surcharges on person with disabilities for aid, benefits or services provided by the division.

## 4.6 Licensing and Certification

**Finding:** There were no situations where the DLNR places surcharges on person with disabilities for aid, benefits or services provided by the division.

## 5.0 COMMUNICATION ACCESS

*ADA Section, Title II Regulations  
Subpart E - Communications §35.160*

- (a) *A public entity shall take appropriate steps to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others.*

### 5.1 Auxiliary Aids and Services

#### **Providing Documents in Alternate Formats**

**Finding:** Several Divisions and programs were not clear on the complete concept of providing information and documents in alternate formats or where funding would come from for services such as sign language interpreters.

**Action Step:** The DLNR shall issue a department wide written policy and procedure outlining the steps to be taken in providing documents in alternate formats upon request. The policy must clarify the steps to obtain these services and the source for funding. This policy shall be written, adopted and issued as soon as possible, but in no case later than December 31, 2004.

The policy must include the type of alternative format, where the documents can be obtained and the time frame in which the documents can be made available. The following agencies provide these services.

#### **BRAILLE**

The Library for the Blind provides documents in Braille text. The approximate time depends on the complexity of the document. If documents are provided on computer disk, then the time is significantly shortened. The approximate cost is 10 cents per page of standard text.

Library for the Blind  
402 Kapahulu Avenue  
Honolulu, Hawaii 96815  
Phone: 733-8444

Dolphin Press  
137 Kuakolu Street  
Hilo, Hawaii 96720  
Phone: (808) 833-1198  
brailleit@aloha.net  
Contact: Betsy White

#### **AUDIOCASSETTE**

The Library for the Blind also transcribes written text onto audiocassettes. The cost for this service is \$1.00 / per page of standard text. The time frame is subject to the length of the documents.

### SIGN LANGUAGE INTERPRETER

The Hawaii Services on Deafness is a referral service for Interpreters. There is no charge for the referral and the request must be made with the longest lead-time possible; but at minimum three (3) days in advance. The fees range from \$27.00 / per hour to \$40.00 / per hour. Presently there is no person certified on the island of Kauai and if a Certified interpreter is required, then the airfare must also be provided.

Hawaii Services on Deafness  
310 Paoakalani Ave.  
Honolulu, Hawaii 96815  
Phone: 926-4760

### LARGE PRINT

This service can be accomplished in house on any copier with enlargement capabilities.

## 6.0 BARRIER IDENTIFICATION PROCESS

### 6.1 Sites and Facilities Surveyed

All Buildings and Facilities have been surveyed and all architectural barriers have been identified. The schedule for the removal of existing architectural barriers is addressed in the Transition Plan located in pages 40-44.

The technically detailed survey reports with a list of all the barriers identified are located at the Office of the ADA Coordinator:

Clyde Hosokawa  
1151 Punchbowl Street, Room 310  
Honolulu, Hawaii 96813

Phone: 1-(808) 587-0303 (voice/TDD)  
Fax: 1-(808) 587-0311

### 6.2 Site Summary Report

Site Summary Reports are provided for each site describing what is offered at the site and proposed improvements that will be done to make the facility accessible physically and/or programmatically. The reports are summaries of the technically detailed site Survey Reports and are included in Appendices B through E – Site Summary Reports.

### 6.3 Summary of Inaccessible Features

**Finding:** As of April 2003 a total of **119** sites, under the jurisdiction of the Department of Land and Natural Resources were surveyed. A total of **5,031** architectural barriers were identified.

**Action Step:** All existing barriers have been identified, photographed and documented. Corrective actions, cost estimates, and schedules for their removal are provided in the Transition Plan, Part II of this document.

A complete listing of inaccessible features is incorporated in binders, which may be accessed at the Office of the ADA Coordinator and by arrangement at DLNR District Offices on Hawaii, Kauai, and Maui.

## **PART II**

### **DEPARTMENT OF LAND AND NATURAL RESOURCES ADA TITLE II TRANSITION PLAN**

#### **7.0 TRANSITION PLAN**

##### **7.1 ADA Compliance Requirements**

This report was prepared for the Department of Land and Natural Resources in partial fulfillment of the implementing regulations of Title II of the Americans with Disabilities Act of 1990 (ADA) (28 CFR 35.105(a)).

##### **7.2 Transition Plan**

Previous to the Transition Plan, all the buildings and facilities under the jurisdiction of the DLNR were surveyed and existing architectural barriers to persons with disabilities were identified and documented in written reports. These surveys were conducted to provide the necessary information for promulgating a comprehensive Transition Plan outlined in 28 CFR 35.150 (d).

##### **7.3 Program Accessibility Concept**

The concept of program accessibility originated with the requirements of Section 504 of the Rehabilitation Act of 1973 and, along with the Civil Rights Act of 1964 is at the core of the non-discrimination provisions of the ADA.

Program accessibility is also the primary consideration for modifications addressed in this Transition Plan. The intent of program accessibility is stated in the following excerpt from the implementing regulations of the ADA:

*“Except as otherwise provided in 35.150, no qualified individual with a disability shall, because a public entity’s facilities are inaccessible to or unusable by individuals with disabilities, be excluded from participation in, or be denied the benefits of the services, programs or activities of a public entity, or be subjected to discrimination by any public entity.” 28 CFR 35.149 Program Accessibility*

The reference to section 35.150 ties this requirement to additional compliance concepts that are critical to the planning and implementation of modifications required to meet the program requirements of the law.

## 7.4 Achieving Program Access

The concept of “viewed in its entirety” provides the context for evaluating the need for modifications for the purposes of program accessibility. Section 35.150 of the ADA regulations requires that the Department of Land and Natural Resources services, programs and activities be accessible to individuals with disabilities “when viewed in its entirety”.

The DLNR will use the State’s “Disability Access to Programs and Services” manual as a guide in developing its own policies and procedures to make the DLNR’s services, programs and activities accessible to persons with disabilities.

Item 1 of the regulations, excerpt below, indicates that not every building and facility must be accessible, as long as program accessibility is provided “when viewed in its entirety” or when the entire network of similar programs is considered.

Additionally, the limitation related to “technical infeasibility” relates to how a new accessible feature can be installed into an existing building or facility with certain site characteristics that prevent full compliance with the applicable design standard.

*“A public entity shall operate each service, program or activity so that the service, program or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities. This paragraph does not:*

- 1. Necessarily require a public entity to make each of its existing facilities accessible to and usable by individuals with disabilities;*
- 2. Require a public entity to take an action that would threaten or destroy the historic significance of an historic property; or,*
- 3. Require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity or undue financial and administrative burden. If an action would result in an alteration or such burdens, a public entity shall take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the public entity.”*  
*Section 35.150 Existing Facilities.*

The law permits a public entity some flexibility in how the standard of program access can be met, by allowing both structural and non-structural methods, such as:

*35.150 (b) Methods (1) General. A public entity may comply with the requirements of this section through such means as redesign of equipment, reassignment of services to accessible buildings, assignment of aides to beneficiaries, home visits, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, use of accessible rolling stock or other conveyances, or any other methods that result in making its services, programs, or activities readily accessible to and usable by individuals with disabilities.*



## 7.5 Undue Financial Burden

The decision that compliance would result in such burdens must be made by the head of a public entity or his or her designee after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion.

If an action would result in such an alteration or such burdens, a public entity shall take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the public entity.

A public entity is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with this section.

A public entity, in making alterations to existing buildings, shall meet the accessibility requirements of Section 35.151. In choosing among available methods for meeting the requirements of this section, a public entity shall give priority to those methods that offer services, programs, and activities to qualified individuals with disabilities in **the most integrated setting appropriate**.

Tenant (Leasees/Permitees) on DLNR property that fall under Title III of which DLNR has no jurisdiction, will be advised of their responsibilities to comply with the ADA. These entities under Title III however need only to remove architectural barriers as their removal becomes “readily achievable” which is defined as “affordable and easily accomplished”.

## 7.6 Historic Preservation

In meeting the requirements of Section 35.150(a) in historic preservation programs, a public entity shall give priority to methods that provide physical access to individuals with disabilities.

Alternates to structural modifications in Historic properties

*In cases where a physical alteration to an historic property is not required because of paragraph (a)(2) or (a)(3) of this section, alternative methods of achieving program accessibility include*

- (i) Using audio-visual materials and devices to depict those portions of an historic property that cannot otherwise be made accessible;*
- (ii) Assigning persons to guide individuals with handicaps into or through portions of historic properties that cannot otherwise be made accessible; or*
- (iii) Adopting other innovative methods.*

## 7.7 Transition Plan Requirements

The regulations require that the Transition Plan report include at least the following elements:

1. A **list of physical barriers** in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
2. A description of the **methods that will be used** to make the facilities accessible;
3. A specific **schedule** identifying steps that will be taken each year of the Transition Plan period and,
4. The **official responsible** for the implementation of the plan.

This Transition Plan is intended to provide the public with a clear understanding of the intent of the Department of Land and Natural Resources in bringing its programs and services into compliance with the program requirements of Title II of the Americans with Disabilities Act of 1990. This report follows the outline provided by Section 35.150, noted above.

## 8.0 PROGRAMS AND POLICIES

### 8.1 Documents in Alternate Formats

**Finding:** Several Divisions were not clear on the complete concept of providing information and documents in alternate formats or where funding would come from for services such as sign language interpreters.

**Action Step:** The Department of Land and Natural Resources will reference the "Disabilities Access to Programs and Services Manual" which includes the "Accommodations for Employee's with Disabilities" section. This manual can be found at Appendix K of this document.

The DLNR's boards, commissions, councils and operating divisions will reference this document and modify it, as needed, to further expedite the process of providing access to their programs and services.

### 8.2 Employment Policies and Practices

**Finding:** There were no findings where the Department of Land and Natural Resources discriminate in employment practices.

**Action Step:** The Department of Land and Natural Resources has in-place a written policy on "Equal Employment Opportunity Affirmative Action" dated December 19, 2000 which can be found on page 27. The DLNR will also adopt the State "Disabilities Access to Programs and Services Manual" which includes "Accommodations for Employees with Disabilities".

December 19, 2000

**POLICY ON EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION**

It is the policy of the Department of Land and Natural Resources (DLNR) to provide a personnel administration system based on merit principles and to promote equal employment opportunities for all employees and applicants for employment. Therefore, this agency will:

- Prohibit discrimination against any person in the areas of recruitment, examination, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration, by extending affirmative action and equal employment opportunity to all persons regardless of race, sex, age, religion, color, ancestry, national origin, disability status, martial status, sexual orientation, arrest or court record, politics, or status as a disabled veteran or veteran of the Vietnam era.
- Ensure that selection and promotion decisions are in accordance with the basic principles of equal employment opportunity by imposing only valid requirements for selection and promotion opportunities.
- Ensure the identification and removal of all non-merit, artificial, and arbitrary employment barriers.
- Strive to correct any imbalances in the composition of the department's workforce.

**Responsibilities**

To achieve the objective of and maintain the spirit of the Policy, it is essential that all parties shall strive to fulfill the responsibilities as described below:

**Division Heads, Staff Officers, Branch Chiefs:**

Responsible for implementing this policy within their respective divisions and offices. They shall ensure that their subordinate supervisors are fully informed about equal employment opportunity principles and are committed to affirmative action objectives.

## DLNR Personnel Officer

Is designated as the DLNR Affirmative Action Coordinator and shall be responsible for program coordination and implementation, analyzing personnel actions regularly to ensure that this policy is complied with, disseminating, information regarding the Affirmative Action Program and submitting reports to my office so that progress and results of the program may be monitored.

Any person with suggestions or recommendation with regard to DLNR's Affirmative Action Program is encouraged to bring these to the attention of the DLNR Affirmative Action Coordinator, who can be reached by writing to the Department of Land and Natural Resources, Personnel Office, 1151 Punchbowl Street, Room 231, Honolulu, Hawaii 96813; or calling 587-0180 or 587-1090 (Voice/TDD).

Our policy of equal employment opportunity for all persons shall be applied in a manner consistent with the State of Hawaii Affirmative Action Plan, provisions of Federal and State Statutes, merit system rules and regulations, collective bargaining agreements, and other binding Federal and State requirements.

## **Complaint Procedure for Employees**

### **Informal Preliminary Step**

Any employee who has a complaint with regard to equal employment opportunity is encouraged to discuss the complaint with his/her immediate supervisor, division chief, or other designated representative. This representative shall apprise the employee of the formal internal complaint procedure of the Department. Alternatively, an employee may proceed immediately with the Department's formal internal complaint procedure.

### **Formal Internal Complaint Procedure**

An employee or his/her representative shall inform the Department's EEO Officer or designated representative of the alleged discrimination. The employee shall submit a written complaint, which documents the nature and circumstances of the alleged discrimination and serves as the basis for an investigation of the complaint. The Equal Employment Opportunity Complaint Form is intended to facilitate preparation of the written complaint. At this time, the EEO Officer/Departmental representative shall apprise the employee of his/her rights under the internal complaint procedure.

The EEO Officer/departmental representative will investigate all complaints in a prompt, thorough and confidential manner. To the fullest extent practicable, the Department will keep complaints and the terms of their resolution confidential. However, the investigative process may require that the facts and the name of the Complainant be disclosed to alleged witnesses and the alleged Respondents, all of whom will be instructed to maintain confidentiality.

The EEO Officer/departmental representative shall recommend remedial measures based upon the results of the investigation. The DLNR Chairperson shall review the evidence obtained during the investigation and render a decision in writing, with a copy to the Complainant. The decision shall include the following, where applicable.

1. Reasons and explanations for the decisions;
2. Administrative remedy/action to be taken;
3. If the complaint is dismissed, reasons for such dismissal;
4. Alternative avenues of redress available to the Complainant.

If the investigation confirms that discrimination has occurred, the Department will take immediate corrective action. The Department prohibits retaliation or reprisal against any employee who has filed a complaint, assisted in filing a complaint, or provided evidence in connection with a complaint.

### **Complaint Procedure for the Applicant of the General Public**

#### **Formal Complaint Procedure**

Any applicant of the general public or his/her representative who has a complaint with regard to equal employment opportunity is encouraged to discuss the complaint with the Department's EEO Officer or designated representative.

Any applicant of the general public or his/her representative shall inform the Department's EEO Officer or designated representative of the alleged discrimination. The complainant or his/her representative shall submit a written complaint, which documents the nature and circumstances of the alleged discrimination and serves as the basis for an investigation of the complaint. The Equal Employment Opportunity Complaint Form is intended to facilitate preparation of the written complaint. At this time, the EEO Officer/Departmental representative shall apprise the complainant of his/her rights under the internal complaint procedure.

The EEO Officer/departmental representative will investigate all complaints in a prompt, thorough and confidential manner. To the fullest extent practicable, the Department will keep complaints and the terms of their resolution confidential. However, the investigative process may require that the facts and the name of the Complainant be disclosed to alleged witnesses and the alleged respondents, all of whom will be instructed to maintain confidentiality.

The EEO Officer/departmental representative shall recommend remedial measures based upon the results of the investigation. The DLNR Chairperson shall review the evidence obtained during the investigation and render a decision in writing, with a copy to the Complainant. The decision shall include the following, where applicable.

1. Reasons and explanations for the decisions;
2. Administrative remedy/action to be taken;
3. If the complaint is dismissed, reasons for such dismissal;
4. Alternative avenues of redress available to the Complainant.

If the investigation confirms that discrimination has occurred, the Department will take immediate corrective action. The Department prohibits retaliation or reprisal against any person who has filed a complaint, assisted in filing a complaint, or provided evidence in connection with a complaint.

## **DEPARTMENT OF LAND AND NATURAL RESOURCES**

### **NOTICE TO EMPLOYEES/PERSONS FILING EEO/DISCRIMINATION COMPLAINTS**

By exercising your protected right to file a complaint alleging a violation or violations of the equal employment opportunity laws of the State of Hawaii and other applicable federal statutes, rules and regulations, you have the following rights and protection:

1. All information concerning a complaint shall be held with strictest confidentiality, and release of information shall be allowed only where necessary to resolve the matter(s) at issue in the complaint.
2. The Department will not tolerate retaliation or reprisal against any employee who has filed a complaint, assisted in filing a complaint, or provided evidence in connection with a complaint. You are encouraged to report such violations immediately.
3. You have the right to have an attorney represent you, at your own expense, or any other personal representative of your choice.
4. You may discontinue the process of this complaint at any time by submitting a dated and signed written statement that you wish to discontinue or withdraw the complaint.
5. You will be notified ahead of time of any meeting or conference, and will be notified in writing of the decision rendered.
6. You have other avenues of redress and have the right to file a complaint with other agencies as listed below. You are responsible for contacting such agencies and taking whatever action is required.
  - a) 

HAWAII GOVERNMENT EMPLOYEES ASSOCIATION 888 Mililani Street Honolulu, Hawaii 96813	or UNITED PUBLIC WORKERS 1426 N. School Street Honolulu, Hawaii 96817
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  - b) DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
Enforcement Division  
830 punchbowl St., Rm. 340  
Honolulu, Hawaii 96813
  - c) EQUAL EMPLOYMENT OPPORTUNITY COMMISSION  
677 Ala Moana Boulevard, Ste. 404  
Honolulu, Hawaii 96813
  - d) HAWAII CIVIL RIGHTS COMMISSION  
888 Mililani Street, 2<sup>nd</sup> Floor  
Honolulu, Hawaii 96813

## **9.0 ARCHITECTURAL BARRIER REMOVAL**

### **9.1 Americans with Disability Act Title II, Survey Report**

Accessibility Planning & Consulting, Inc, conducted the initial site Survey Report of buildings and facilities under the jurisdiction of the DLNR in 1999. All architectural barriers not in compliance with the requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG) were identified and documented. In 2002, the site Survey Report was re-evaluated by Carter and Burgess, Inc. at the request of DLNR to reflect DLNR's recommendations for actual work to be done which includes developing a Plan of Action and updating cost estimates.

#### **9.1.1 Survey Report Guidelines**

1. ADA Accessibility Guidelines (ADAAG), Department of Justice, 28 CFR Part 36 Appendix A, July 1, 1994
2. Regulatory Negotiation Committee on Accessibility Guidelines for Outdoor Developed Areas Final Report September 30, 1999
3. State of Hawaii, Hawaii Revised Statutes (HRS) 103-50
4. State of Hawaii, Department of Health, Hawaii Administrative Rules (HAR) Title 11, Chapter 219, January 2, 2003
5. Americans with Disabilities Act Accessibility Guidelines (ADAAG)
6. The interpretive opinions outlined in the Design Bulletins published by the State of Hawaii, Architectural Access Committee

#### **9.1.2 Survey Report**

In order to accurately identify each barrier, its location and the particular element not in compliance with the guidelines, the data collected was organized by either Division or Island, and then by Facility Name. Under each Facility Name the data is organized by:

1. Location of barrier within the facility or site
2. Written description of the existing physical barrier
3. Regulation for compliance
4. Recommendation to correct the existing physical barrier
5. Cost associated with the removal of the physical barrier
6. Photograph of each physical barrier identified

## 9.2 Technically Infeasibility

During the process of modifying an existing building or facility, it may become obvious that meeting the applicable design standard would be “technically infeasible”. For example, insufficient clearance between the load bearing walls to provide the required clearance, would be technically infeasible due to the lack of clear space. In such cases, the Disability and Communication Access Board (DCAB) has developed a “Technically Infeasible” form (See Appendix I) that should accompany the proposed design documents when being submitted for review under HRS 103-50.

Accordingly, due to limitations related to “technical infeasibility” all DLNR facilities will not be made totally accessible but will be modified, repaired or an alternate accessible site be provided, to be programmatic accessible. Sites that provided services, program or activities, but do not have an approved American Disability Act Accessibility Guidelines (Boating on water facilities, picnic areas and camping sites) will be addressed by providing a minimum of one (1) accessible amenity (Loading dock, mooring berth, picnic table and camp site) and if it is technically infeasible an alternate site will be provided. Improvements for trails will not be addressed under the Transition Plan but will be addressed upon the approval of the American Disability Act Accessibility Guidelines for Outdoor Developed Areas.



### 9.3 Locations Surveyed

The following is a master listing of sites surveyed. A total of 111 sites and 4,735 barriers were identified as of October 2002. The Site Summary Reports are presented in Appendices B through E of this Transition Plan. The technically detailed Survey Reports are available for viewing at the Office of the ADA Coordinator. The schedule to remove the architectural barriers at each site is found in Section 13 of this Transition Plan to date (April 2003). An additional 8 sites were added and some sites were re-surveyed bringing the total of identified barriers to 5,031.

#### Island of Hawaii

Name	Island	ID#
<b><u>Hawaii – Division of Boating</u></b>		
Honokohau Harbor	Hawaii	1201
Kawaihae Boat Harbor	Hawaii	1202
Keauhou Pier	Hawaii	1203
Kailua Pier	Hawaii	1204
Wailoa Harbor	Hawaii	1205
<b><u>Hawaii – Division of State Parks</u></b>		
Akaka Falls State Park	Hawaii	2201
Hapuna Beach State Park	Hawaii	2202
Hulihee Palace	Hawaii	2203
Kalopa State Park	Hawaii	2204
Kealahou Bay State Historical Park	Hawaii	2205
* Kekaha Kai State Park	Hawaii	2206
Keolonahihi State Historical Park	Hawaii	2207
Kohala Historical Sites State Monument	Hawaii	2208 & 2209
Lapakahi State Historical Park	Hawaii	2210
Lava Tree State Monument	Hawaii	2211
MacKenzie State Recreation Area	Hawaii	2212
Manuka State Wayside	Hawaii	2213
Mauna Kea State Recreation Area	Hawaii	2214
Old Kona Airport State Recreation Area	Hawaii	2215
Wailoa River State Park	Hawaii	2216
Wailuku River State Park	Hawaii	2217
<b><u>Hawaii – Division of Forestry and Wildlife</u></b>		
Hilo Baseyard Office	Hawaii	3201
Tree Nursery Office	Hawaii	3202
Wildlife Office	Hawaii	3203
Keanakolu Bunkhouse	Hawaii	3204
Keanakolu Ranger Cabin	Hawaii	3205
Waimanu Valley Campground	Hawaii	3206
<b><u>Added</u></b>		
Puako Launch Ramp	Hawaii	1206
Ainapo Cabin	Hawaii	3207
* Re-surveyed October/November 2002		

## Island of Kauai

Name	Island	ID#
<b><u>Kauai - Division of Boating</u></b>		
Port Allen Small Boat Harbor	Kauai	1401
Kikiaola Small Boat Harbor	Kauai	1402
Nawiliwili Small Boat Harbor	Kauai	1403
<b><u>Kauai – Division of State Parks</u></b>		
Ahukini Recreational Pier State Park	Kauai	2401
* Haena State Park	Kauai	2402
Kokee State Park	Kauai	2403
Na Pali Coast State Park	Kauai	2404
Polihale State Park	Kauai	2405
Russian Fort Elizabeth State Historical Park	Kauai	2406
Wailua River State Park - Fern Grotto	Kauai	2407
Wailua River State Park - Wailua River Marina	Kauai	2408
Wailua River State Park - Kuamo'o Road	Kauai	2409
Waimea Canyon State Park	Kauai	2410
Waimea Pier	Kauai	2411
<b><u>Kauai – Division of Forestry and Wildlife</u></b>		
Forestry and Wildlife Baseyard	Kauai	3401
Keahua Arboretum	Kauai	3402
Wiliwili	Kauai	3403
Alakai Vista	Kauai	3404
Kawaikoi	Kauai	3405
Sugi Grove	Kauai	3406
Kokee Hunters Checking Station	Kauai	3407
Lapa	Kauai	3408
Pine Forest Drive	Kauai	3409
Nounou Trail Parking	Kauai	3410
<b><u>Added</u></b>		
Waieka Launch Ramp	Kauai	1404
* Re-surveyed October/November 2002		

## Islands of Maui, Molokai, and Lanai

<b>Name</b>	<b>Island</b>	<b>ID#</b>
<b><u>Maui - Division of Boating</u></b>		
Lahaina Harbor	Maui	1301
Ma'alaea Harbor	Maui	1302
Kihei Boat Launching Facility	Maui	1303
Mala Boat Launching Facility	Maui	1304
Hana Harbor	Maui	1305
<b><u>Molokai – Division of Boating</u></b>		
Kaunakakai Harbor	Molokai	1306
<b><u>Lanai – Division of Boating</u></b>		
Manele Harbor	Lanai	1307
<b><u>Maui – Division of State Parks</u></b>		
Halekii-Pihana Heiau State Monument	Maui	2301
Iao Valley State Monument	Maui	2302
Kaumahina State Wayside	Maui	2303
Makena State Park	Maui	2304
Polipoli Springs State Recreation Area	Maui	2305
Puaa Kaa State Wayside	Maui	2306
Waianapanapa State Park	Maui	2307
Wailua Valley State Wayside	Maui	2308
<b><u>Molokai – Division of State Parks</u></b>		
Palaau State Park	Molokai	2309
<b><u>Maui – Division of Forestry and Wildlife</u></b>		
DLNR Office	Maui	3301
* Maui Baseyard Office	Maui	3302
Lahaina Pali Trail Parking	Maui	3303
Keanae Arboretum	Maui	3304
Polipoli Check Station Parking	Maui	3305
Kanaha Pond Kiosk Parking	Maui	3306
* Mokuleia Shoreline Access	Maui	3307
<b><u>Molokai – Division of Forestry and Wildlife</u></b>		
Waikolu Campground & Overlook	Maui	3308
<b><u>Added</u></b>		
Maliko Boat Launching Facility	Maui	1308
DLNR Annex	Maui	0301
* Re-surveyed October/November 2002		

## Island of Oahu

Name	Island	ID#
<b><u>Oahu - Division of Boating</u></b>		
Ala Wai Harbor	Oahu	1101
* Keehi Boat Harbor	Oahu	1102
Waianae Harbor	Oahu	1103
Haleiwa Harbor	Oahu	1104
Heeia Kea Boat Harbor	Oahu	1105
<b><u>Oahu – Division of State Parks</u></b>		
Aiea Bay State Recreation Area	Oahu	2101
Diamond Head State Monument	Oahu	2102
Hanauma Bay State Underwater Park	Oahu	2103
Heeia State Park	Oahu	2104
Iolani Palace State Monument	Oahu	2105
Kaena Point State Park	Oahu	2106
Kahana Valley State Park	Oahu	2107
Keaiwa Heiau State Recreational Area	Oahu	2108
Kukaniloko Birthstones State Monument	Oahu	2109
Laie Point State Wayside	Oahu	2110
Makapuu Point State Wayside	Oahu	2111
Malaekahana State Recreation Area	Oahu	2112
Nuuanu Pali State Wayside	Oahu	2113
Puu O Mahuka Heiau State Monument	Oahu	2114
Puu Ualakaa State Wayside	Oahu	2115
Queen Emma Summer Palace	Oahu	2116
Royal Mausoleum	Oahu	2117
Sacred Falls State Park	Oahu	2118
Sand Island State Recreation Area	Oahu	2119
Ulupo Heiau State Monument	Oahu	2120
Waahila Ridge State Recreation Area	Oahu	2121
Wahiawa Freshwater State Recreation Area	Oahu	2122
Hawaii Nature Center Makiki Valley Park	Oahu	2123
Office of the Chairperson	Oahu	0101
* Re-surveyed October/November 2002		

## Island of Oahu (continued)

### **Oahu – Division of Forestry and Wildlife**

Makiki Baseyard Facility	Oahu	3101
Manoa Falls Trail	Oahu	3102
Peacock Flats Campground	Oahu	3103
Mokuleia Forest Reserve Parking	Oahu	3104
Wiliwili Nui Trail	Oahu	3105
* Nike Site Nursery/Educational	Oahu	3106

### **Added**

Mauna Lua Bay Boat Launch Ramp		
Facility	Oahu	1106
Kahana Bay Boat Launch Facility	Oahu	1107
Mount Kaala	Oahu	3107
* Re-surveyed October/November 2002		

## 10.0 SCHEDULES

### 10.1 Adoption Time Line

The following are proposed target dates for the completion and implementation of the DLNR's Transition Plan:

<b>Table 1 PROPOSED TRANSITION PLAN ADOPTION TIME LINE</b>		
<b>Event</b>	<b>Action</b>	<b>Date</b>
1	Distribute Draft Transition Plan for Internal Review	September 23, 2002
2	Complete a Pre-Final Plan for Public Comment	October 14, 2002
3	Conduct Public Information Meeting	November 13-21, 2002
4	Deadline for Public Comment	November 22 2002
5	Complete a Pre-Final Plan for Internal Review (Revised)	April 15, 2003
6	Complete Final Transition Plan (Revised)	April 15, 2003
7	<b>Acceptance *Final Plan</b> (Revised)	<b>May 23, 2003</b>

\*Note: The Self-Evaluation and Transition Plans are working documents that will continue to evolve beyond the date of acceptance as information and regulations change. For this reason, the Department of Land and Natural Resources will continue to seek advice and recommendations from the public and incorporate them as it is deemed appropriate.

### 10.2 Project Funding

The total funding available for the project are as follows:

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
Act 281 SLH 2000, Item D-7A	\$1,000,000
Act 259 SLH 2001, Item D-5	\$10,000,000
<b>TOTAL FUNDING</b>	<b>\$11,000,000</b>

The Department has submitted a budget request for the appropriation of an additional \$300,000 for FY 2003-04 to the Governor for her consideration.

## 11.0 COST ANALYSIS

The total cost to remove architectural barriers identified is **\$12,649,000.** The attached tables provide an overview of the transition plan to remove architectural barriers in each of the Department of Land and Natural Resources buildings and facilities.

### Project Total Cost Estimate

The cost estimate for each phase of work is as follows:

<b><u>PHASE</u></b>	<b><u>COST ESTIMATE</u></b>
ADA Self-Evaluation Consultant Services	\$85,000
Monitoring & Advisory Consultant Services	\$200,000
PS&E Consultant Services	\$3,133,000
Advertising & Construction	\$8,398,000
ADA Compliance Consultant Services	\$400,000
DLNR Staff Services & Related Expenses	\$283,000
Policies and Practices Consultant Services	\$150,000
<b>TOTAL COST ESTIMATE</b>	<b>\$12,649,000</b>

## 11.1 Priority, Scheduling and Project Costs

It should be noted that priority projects have been designated by use and funding estimated to complete design and construction of ADA barrier removal. Priority 2 projects will be designed but may require future (2004 Legislature) funding to complete construction. All projects are scheduled to be completed or under construction by the end of 2004. The design costs are generally consultant contract fees with construction costs still preliminary estimated as of August-November 2002.

Priority No.	ID #	Project Title	Location	No. of Barriers	Design Cost	Construction Cost	Total Cost
1	2201	Akaka Falls	Hawaii	37	\$25,000	\$63,000	\$88,000
1	2202	Hapuna Beach State Park	Hawaii	132	\$86,000	\$310,000	\$396,000
1	1201	Honokohau Harbor	Hawaii	93	\$61,000	\$133,000	\$194,000
1	2203	Hulihee Palace	Hawaii	34	\$23,000	\$40,000	\$63,000
1	1204	Kailua Pier	Hawaii	33	\$15,000	\$56,000	\$71,000
1	2204	Kalopa State Park	Hawaii	149	\$84,000	\$239,000	\$323,000
1	1202	Kawaihae Harbor	Hawaii	55	\$69,000	\$92,000	\$161,000
1	2205	Kealakekua Bay State Historical Park	Hawaii	47	\$4,000	\$60,000	\$64,000
1	1203	Keauhou Harbor	Hawaii	15	\$18,000	\$15,000	\$33,000
1	2211	Lava Tree State Monument	Hawaii	34	\$18,000	\$54,000	\$72,000
1	2215	Old Kona Airport	Hawaii	83	\$39,000	\$139,000	\$178,000
1	2216	Wailoa River State Park	Hawaii	123	\$56,000	\$213,000	\$269,000
1	2217	Wailuku River - Boiling Pots/Rainbow	Hawaii	71	\$30,000	\$149,000	\$179,000
2	3207	Ainapo Cabin	Hawaii	1	\$0	\$0	\$0
2	3201	Hilo Baseyard Office	Hawaii	34	\$7,000	\$17,000	\$24,000
2	3205	Keanakolu Bunkhouse	Hawaii	18	\$38,000	\$75,000	\$113,000
2	3204	Keanakolu Ranger Cabin	Hawaii	28	\$9,000	\$20,000	\$29,000
2	2206	Kekaha Kai (Kona Coast) State Park	Hawaii	45	\$0	\$127,000	\$127,000
2	2207	Keolonahihi State Historical Park	Hawaii	1	\$0	\$0	\$0
2	2208	Kohala H.S. - Kamehameha I Birthsite	Hawaii	3	\$0	\$1,000	\$1,000
2	2209	Kohala H.S. - Mookini Heiau	Hawaii	3	\$0	\$0	\$0
2	2210	Lapakahi State Historical Park	Hawaii	10	\$0	\$4,000	\$4,000
2	2212	MacKenzie State Recreation Area	Hawaii	38	\$6,000	\$9,000	\$15,000
2	2213	Manuka State Park	Hawaii	24	\$26,000	\$22,000	\$48,000
2	2214	Mauna Kea State Recreation Area	Hawaii	164	\$52,000	\$155,000	\$207,000



Priority No.	ID #	Project Title	Location	No. of Barriers	Design Cost	Construction Cost	Total Cost
2	1206	Puako Launch Ramp	Hawaii	10	\$14,000	\$24,000	\$38,000
2	3202	Tree Nursery Office	Hawaii	21	\$11,000	\$33,000	\$44,000
2	1205	Wailoa Harbor	Hawaii	27	\$24,000	\$21,000	\$45,000
2	3206	Waimanu Valley Campground	Hawaii	12	\$0	\$0	\$0
2	3203	Wildlife Office	Hawaii	10	\$12,000	\$29,000	\$41,000
1	2402	Haena State Park	Kauai	31	\$29,000	\$103,000	\$132,000
1	1402	Kikiaola Small Boat Harbor	Kauai	41	\$24,000	\$55,000	\$79,000
1	2403	Kokee State Park	Kauai	168	\$168,000	\$473,000	\$641,000
1	1403	Nawiliwili Small Boat Harbor	Kauai	47	\$32,000	\$92,000	\$124,000
1	2405	Polihale State Park	Kauai	158	\$53,000	\$175,000	\$228,000
1	1401	Port Allen Small Boat Harbor	Kauai	58	\$34,000	\$101,000	\$135,000
1	2406	Russian Fort Elizabeth S.H.P.	Kauai	32	\$20,000	\$56,000	\$76,000
1	1404	Waikaea Boat Ramp	Kauai	21	\$20,000	\$31,000	\$51,000
1	2407	Wailua River State Park - Fern Grotto	Kauai	23	\$80,000	\$477,000	\$557,000
1	2408	Wailua River State Park - Marina	Kauai	110	\$45,000	\$148,000	\$193,000
1	2410	Waimea Canyon State Park	Kauai	55	\$74,000	\$194,000	\$268,000
2	2401	Ahukini Recreation Pier	Kauai	9	\$5,000	\$11,000	\$16,000
2	3404	Alakai Vista	Kauai	7	\$5,000	\$14,000	\$19,000
2	3401	Forestry & Wildlife Baseyard	Kauai	47	\$12,000	\$51,000	\$63,000
2	3405	Kawaikoi	Kauai	13	\$7,000	\$23,000	\$30,000
2	3402	Keahua Arboretum	Kauai	14	\$13,000	\$45,000	\$58,000
2	3407	Kokee Hunters Checking Station	Kauai	10	\$5,000	\$11,000	\$16,000
2	3408	Lapa	Kauai	7	\$5,000	\$11,000	\$16,000
2	2404	Na Pali Coast State Park	Kauai	8	\$5,000	\$17,000	\$22,000
2	3410	Nounou Trail Parking	Kauai	4	\$0	\$1,000	\$1,000
2	3409	Pine Forest Drive	Kauai	4	\$0	\$4,000	\$4,000
2	3406	Sugi Grove	Kauai	4	\$5,000	\$9,000	\$14,000
2	2409	Wailua River State Park - Kuamoo Road	Kauai	81	\$37,000	\$98,000	\$135,000
2	2411	Waimea Pier	Kauai	29	\$8,000	\$25,000	\$33,000
2	3403	Wiliwili	Kauai	1	\$0	\$0	\$0
1	1305	Hana Harbor	Maui	8	\$6,000	\$7,000	\$13,000
1	2302	Iao Valley State Monument	Maui	56	\$0	\$0	\$0
1	2303	Kaunahina State Wayside	Maui	13	\$19,000	\$20,000	\$39,000
1	1306	Kaunakakai Harbor	Molokai	51	\$37,000	\$75,000	\$112,000

Priority No.	ID #	Project Title	Location	No. of Barriers	Design Cost	Construction Cost	Total Cost
1	1301	Lahaina Harbor	Maui	54	\$48,000	\$71,000	\$119,000
1	1302	Maalaea Harbor	Maui	77	\$59,000	\$116,000	\$175,000
1	2304	Makena State Park	Maui	18	\$27,000	\$55,000	\$82,000
1	1307	Manele Harbor	Lanai	55	\$43,000	\$109,000	\$152,000
1	2309	Palaau State Park	Molokai	86	\$66,000	\$302,000	\$368,000
1	2305	Polipoli State Park	Maui	44	\$40,000	\$78,000	\$118,000
1	2306	Puaa Kaa State Wayside	Maui	45	\$57,000	\$166,000	\$223,000
1	2307	Waianapanapa State Park	Maui	112	\$73,000	\$181,000	\$254,000
2	301	DLNR Annex	Maui	7	\$5,000	\$14,000	\$19,000
2	3301	DLNR Office	Maui	11	\$0	\$0	\$0
2	2301	Halekii-Pihana Heiau State Monument	Maui	10	\$24,000	\$80,000	\$104,000
2	3306	Kanaha Pond Kiosk Parking	Maui	7	\$5,000	\$6,000	\$11,000
2	3304	Keanae Arboretum	Maui	3	\$0	\$0	\$0
2	1303	Kihei Boat Launching Facility	Maui	41	\$39,000	\$51,000	\$90,000
2	3303	Lahaina Pali Trail Parking Area	Maui	12	\$6,000	\$5,000	\$11,000
2	1304	Mala Boat Launching Facility	Maui	33	\$29,000	\$43,000	\$72,000
2	1308	Maliko Boat Ramp	Maui	6	\$14,000	\$30,000	\$44,000
2	3302	Maui Baseyard Office	Maui	28	\$5,000	\$45,000	\$50,000
2	3307	Mokuleia Shoreline Access	Maui	11	\$35,000	\$39,000	\$74,000
2	3305	Polipoli Check Station Parking	Maui	5	\$6,000	\$7,000	\$13,000
2	3308	Waikolu Campground & Overlook	Molokai	17	\$26,000	\$42,000	\$68,000
2	2308	Wailua Valley	Maui	8	\$15,000	\$33,000	\$48,000
1	1101	Ala Wai Harbor	Oahu	252	\$230,000	\$313,000	\$543,000
1	2102	Diamond Head State Monument	Oahu	51	\$0	\$48,000	\$48,000
1	1104	Haleiwa Harbor	Oahu	93	\$34,000	\$109,000	\$143,000
1	2123	Hawaii Nature Center	Oahu	46	\$27,000	\$100,000	\$127,000
1	1105	Heeia Kea Boat Harbor	Oahu	61	\$42,000	\$100,000	\$142,000
1	2104	Heeia State Park	Oahu	80	\$41,000	\$166,000	\$207,000
1	2105	Iolani Palace State Monument	Oahu	127	\$44,000	\$121,000	\$165,000
1	2106	Kaena Point State Park	Oahu	33	\$20,000	\$47,000	\$67,000
1	1107	Kahana Boat Ramp	Oahu	28	\$16,000	\$41,000	\$57,000

Priority No.	ID #	Project Title	Location	No. of Barriers	Design Cost	Construction Cost	Total Cost
1	2108	Keaiwa Heiau State Recreation Area	Oahu	121	\$60,000	\$111,000	\$171,000
1	1102	Keahi Boat Harbor	Oahu	130	\$98,000	\$309,000	\$407,000
1	2112	Malaekahana State Recreation Area	Oahu	138	\$53,000	\$161,000	\$214,000
1	1106	Maunalua Bay Boat Ramp	Oahu	8	\$5,000	\$9,000	\$14,000
1	2113	Nuuuanu Pali State Wayside	Oahu	10	\$0	\$0	\$0
1	2116	Queen Emma Summer Palace	Oahu	26	\$21,000	\$27,000	\$48,000
1	2119	Sand Island State Park	Oahu	237	\$117,000	\$321,000	\$438,000
1	1103	Waianae Harbor	Oahu	51	\$38,000	\$105,000	\$143,000
2	2101	Aiea Bay State Recreation Area	Oahu	15	\$0	\$13,000	\$13,000
2	2103	Hanauma Bay State Underwater Park	Oahu	1	\$0	\$0	\$0
2	2107	Kahana Valley State Park	Oahu	97	\$32,000	\$60,000	\$92,000
2	2109	Kukaniloko Birthstone State Monument	Oahu	3	\$5,000	\$11,000	\$16,000
2	2110	Laie Point State Wayside	Oahu	3	\$5,000	\$2,000	\$7,000
2	2111	Makapuu Point State Wayside	Oahu	14	\$0	\$0	\$0
2	3101	Makiki Baseyard Facility	Oahu	27	\$11,000	\$20,000	\$31,000
2	3102	Manoa Falls Trail	Oahu	3	\$5,000	\$6,000	\$11,000
2	3104	Mokuleia F.R. Parking	Oahu	7	\$5,000	\$14,000	\$19,000
2	3107	Mount Kaala	Oahu	9	\$0	\$0	\$0
2	3106	Nike Site Nursery/ Education Center	Oahu	22	\$0	\$29,000	\$29,000
2	101	Office of the Chairman	Oahu	8	\$0	\$2,000	\$2,000
2	3103	Peacock Flats Campground	Oahu	8	\$5,000	\$6,000	\$11,000
2	2114	Puu O Mahuka Heiau	Oahu	5	\$5,000	\$8,000	\$13,000
2	2115	Puu Ualakaa State Monument	Oahu	30	\$24,000	\$54,000	\$78,000
2	2117	Royal Mausoleum	Oahu	41	\$14,000	\$4,000	\$18,000
2	2118	Sacred Falls State Park	Oahu	10	\$0	\$0	\$0
2	2120	Ulupo Heiau State Monument	Oahu	2	\$0	\$0	\$0
2	2121	Waahila Ridge State Recreation Area	Oahu	38	\$38,000	\$131,000	\$169,000
2	2122	Wahiawa State Freshwater Park	Oahu	38	\$36,000	\$45,000	\$81,000

<b>Priority No.</b>	<b>ID #</b>	<b>Project Title</b>	<b>Location</b>	<b>No. of Barriers</b>	<b>Design Cost</b>	<b>Construction Cost</b>	<b>Total Cost</b>
2	3105	Wiliwili Nui Trail	Oahu	3	\$5,000	\$5,000	\$10,000
				<b>5,031</b>	<b>\$3,133,000</b>	<b>\$8,398,000</b>	<b>\$11,531,000</b>

## **12.0 RESPONSIBLE OFFICIAL**

The Official responsible for the implementation of the Transition Plan is the Department of Land and Natural Resources ADA Coordinator:

Clyde Y. Hosokawa  
1151 Punchbowl Street, Room 310  
Honolulu, Hawaii 96813

Phone: 1-(808) 587-0303 (voice/TDD)  
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